

CHICAGO CHAPTER
OF
THE NATIONAL ASSOCIATION OF GUARDSMEN, INC.

ARTICLE I - NOMENCLATURE

This organization shall be known as the Chicago Chapter of the National Association of Guardsmen, Inc., hereinafter called the Chapter. The National Association of Guardsmen, Inc. shall hereinafter be referred to herein as the organization.

ARTICLE II - PURPOSE

1. It shall be the purpose of the Chapter to foster friendship and fellowship among its members and to sponsor and support periodic social events for the entertainment of its members.
2. The Chapter shall also sponsor and promote "weekends" or other social events as prescribed by the Constitution of the organization and foster and promote the attendance of Chicago Guardsmen at "weekends" sponsored by other member chapters of the organization.

ARTICLE III - OFFICERS

1. The officers of the Chapter shall be president, a president-elect, a secretary, a treasurer, a chief information officer and such other officers or assistant officers as shall be deemed necessary for the proper conduct of the Chapter's business. The initial officers shall serve for a term ending June 30, 1990 and until their successors shall have been duly elected and installed, but any officer may be removed by action of the Chapter with cause. The first be

installed one year later and shall serve for a two-year period commencing on July 1 of the year of their installation and ending on June 30, two (2) years after said July 1. No member shall be qualified to stand for election or be elected, who at the time of election will not have been a member in good standing for one year or more.

2. The president shall be the chief executive officer of the Chapter, shall preside at all meetings of the members, and shall have the powers and duties usually vested in the office of president. In the absence of the president the president-elect shall preside at Chapter meetings. In the absence of the president and the president-elect those present and entitled to vote at any meeting of the Chapter may select a temporary chairman to preside at the meeting.

3. The secretary shall keep minutes of the meetings of the Chapter, and of committees which shall perform the functions of the Chapter; shall keep at the Chapter's principal office a record of the names and addresses of its members entitled to vote; shall give or cause to be given all notices of meetings of the members, and of committees whenever notice of such meetings is required; shall keep such other corporate records and documents and perform such other duties as shall be directed by the Chapter. In the absence of the secretary from any meeting, the presiding officer may appoint someone to act as secretary of the meeting.

4. The treasurer shall have custody of all funds, securities, and other assets of the Chapter and shall keep full and accurate accounts of receipts and disbursements in books belonging to the Chapter. He shall deposit all moneys and other valuable effects in the name of and to the credit of the Chapter in such depositories as the Chapter may select. He shall disburse the funds of the Chapter as he may be ordered by the Chapter or by others acting upon the

authority of the Chapter. He shall render such accounts of his transactions as treasurer as the Chapter shall prescribe.

5. A chief information officer shall be appointed by the president and have such duties as determined by executive committee from time to time and he shall be responsible for compliance with all requirements in connection with assembling and maintaining data as may be required by the National Office and shall assure that data is provided in the proper format. These duties shall include, without limitation, maintaining Chicago's entries in the National Directory, posting on the National site chapter news, articles and other information the Chapter deems appropriate for sharing with other chapters, create and maintaining the Chicago Chapter's site which should include at least the directory, pictures and a brief biography of each member, any other information the Chapter deems appropriate for sharing with members, and chapter minutes/agenda.

6. The Chapter may extend or restrict the power or duties of any officer.

7. The duties and responsibilities of any other officers elected by the Chapter shall be those usually associated with these offices, plus any others herein specified or subsequently established by appropriate action.

8. No officer shall receive any compensation from the Chapter for his services, but the Chapter may employ such agents, employees or representatives as may be required for the administration of this Chapter and may pay reasonable compensation for such services.

Members and officers may be reimbursed for personal expenditures incurred in connection with the activities of the Chapter.

ARTICLE IV - COMMITTEES

1. Committees shall be standing and special. The Standing Committees of the Chapter shall be:
 - a. Executive -
 - b. Entertainment -
 - c. Membership -
 - d. Constitution and Bylaws -
 - e. Finance -
 - f. Nominating -
2. The Executive Committee will consist of all elected officers (the Chief Information Officer is not a member of the Executive Committee). The Executive Committee shall have all the powers of the Chapter in the interval between Chapter meetings.
3. The membership of all other committees (**except the Weekend Committee**) standing and special shall be by appointment of the President.
4. Minutes of all Committee meetings, including meetings of the Executive Committee, shall be reported to the Chapter no later than the next regular Chapter meeting following the meeting of said Committees. All actions of the Executive Committee shall be subject to review and approval by the membership.

ARTICLE V - MEMBERS

1. Membership in the Chapter shall be limited to thirty (30) men locally elected who shall be residents or domiciled in the State of Illinois or residents or domiciled in such other

geographical area acceptable to the membership when initiated. Members transferred from other Chapters shall not be included in the numerical limitation, if the organization permits.

2. Candidates for membership must have not less than two sponsors who are members in good standing. The names of candidates for membership shall be submitted to the membership committee in writing by the sponsoring members along with a personal profile and curriculum vitae of each candidate in such form as the Chapter may require from time to time. If there is a vacancy, the membership committee shall review the personal profile and curriculum vitae, provide copies of the same to each of the members and present the names of the candidates at the next regular meeting. Within sixty (60) days following the submission of the candidates' names to the members, the membership committee shall organize and schedule an informal social gathering for the members and the candidates. Thirty (30) days prior to the meeting for voting on candidates, the members shall be notified in writing that voting on the candidates is to take place. A candidate will be deemed elected upon receiving not less than three-fourths (3/4) affirmative votes of the members present and voting and upon payment of his initiation fee and initial assessment. Payment of initiation fee and initial assessment must be within the time frame specified by the membership but shall in no event be later than thirty (30) days after the date of the meeting during which the votes in the election are cast.

3. All new members shall be required to pay an initiation fee in an amount to be determined from time to time by the Chapter. The weekend assessment for new members shall commence with the year of their membership in the Chapter and will be the amount due by each member for that year.

Regular dues, future installments for weekend assessments and other assessments of the membership will be required of all members.

Candidates for membership who have received the required number of votes and have paid their initiation fees and weekend assessments shall be installed at the next scheduled meeting after the meeting during which the voting occurred.

4. The Chapter has the authority to revoke, for cause, the membership of any member. Notice of any proposed revocation must be mailed to the entire membership with the regular meeting notice. Cause, as herein used, is defined as:

a. Acts which, in the opinion of the membership, tend to degrade or embarrass the Chapter;

b. Failure to honor and discharge all financial obligations to the Chapter in the prescribed interval;

c. Failure to attend at least one (1) member Chapter weekend affair each calendar year, except where excused for cause by the Chapter;

d. Failure to attend at least two regular meetings of the Chapter during each calendar year except when excused for cause by the Chapter; or

e. Failure to pay within thirty (30) days after receipt of a bill therefore a fine resulting from the following: members who register or otherwise make known their intention of attending a weekend to the host chapter and who do not attend and fail to notify the host chapter in a timely manner (1 week) prior to the event shall be subject to a fine of up to \$1,000.00.

Notice of the fine will be mailed by the National Chapter to the member of his chapter; provided, however, that such provision shall be at all times consistent with the National Organization Bylaws and in the event of any inconsistency, such matter shall be reported to the Chicago body of members for consideration.

No motion for revocation of membership shall be sustained without at least a three-fourths (3/4) vote.

5. All voting relating to membership shall be by secret ballot.

6. Unless a resolution is adopted to the contrary by a majority vote of the members, all assessments, dues, fees or other payments (including any earnings thereon) paid to the Chapter shall be the sole and absolute property of the Chapter and a non member, former member or the personal representative or estate of such persons shall not be entitled to any refund, partial or whole, by virtue of his expulsion, resignation, death or otherwise ceasing to be a member of the Chapter.

ARTICLE VI - MEETINGS

1. The Chapter shall hold regular meetings during any month other than December, January and February. The Chapter shall hold an annual Chapter hosted regular meeting the second (2nd) Saturday of March. The dates of other regular meetings shall be determined by the President and/or Executive Committee. Written Notice of regular meetings shall be sent to each member at least one (1) week in advance.

2. Special meetings may be called by any officer or on written application to the President of five (5) members, setting forth a statement of the proposed business to be transacted. Written notice of special meetings shall be mailed to each member at least four (4) days in advance, bearing the authority for the meeting, the time and place, and the purpose. No other business shall be transacted at a special meeting except that set forth in the notice.

3. A quorum at meetings of the Chapter shall consist of not less than a majority of the members entitled to vote at the meeting. Except as otherwise provided in this Constitution, the vote of a majority of the votes entitled to be cast by the members present or represented by proxy at the meeting at which a quorum is present shall be necessary for the adoption of any matter voted by the members. In the absence of a quorum, any member of a majority of the members present in person or by proxy may adjourn the meeting from time to time until a quorum is present without the necessity for notice other than announcement at the meeting.

4. Each member shall be entitled to one vote on each matter submitted to a vote of the members.

ARTICLE VII - CHAPTER FUNDS

1. All the funds of the Chapter shall be deposited or invested with an approved banking or other financial institution by the Treasurer in the name of the Chicago Chapter of the National Association of Guardsmen, Inc.

2. Checks drawn against the accounts shall be authorized by appropriate voucher and shall bear the signature of any two (2) of the following: the President, Treasurer or Secretary.

3. The President shall have the power to authorize expenditures of the Chapter funds only by direction of a majority vote of the membership.

4. A record of expenditures shall be maintained by the Treasurer and transferred to his successor after appropriate audit.

5. The Chapter may levy dues, fees & fines and assessments as may be directed from time to time by the vote of a majority of the members of the Chapter.

6. All monies shall be payable at the time specified by the Chapter.

7. Members in arrears of full payments of financial obligations due the Chapter in excess of sixty (60) days shall, within five (5) days thereafter, be sent a written notice of delinquency by the Secretary. If all sums are not paid within two (2) weeks of the posting of such notice, that member shall be automatically expelled from the Chapter. Recurrent financial delinquency shall be cause of revocation of membership as prescribed in Article V, Section 4 hereof.

ARTICLE VIII - MISCELLANEOUS

1. The Chapter shall have an official photograph taken and copies distributed to the membership each year.

2. The Chapter's Secretary shall provide a copy of the Constitution and Bylaws to all new members.

3. Parliamentary matter, not herein covered, shall be governed by Robert's Rules of Order.

ARTICLE IX - AMENDMENTS

The Constitution or any part hereof may be amended by the affirmative vote of two-thirds of the Chapter membership at any regular or special meeting, provided the proposed amendments will have been circulated to the members at least thirty (30) days prior to the meeting at which the amendments are to be voted upon.

ARTICLE X - BY-LAWS

These by-laws are hereby enacted or amended and are intended to provide clarity and guidance with respect to operational issues in the administration of the Chapter's on-going activities.

1. The Chapter hereby establishes the Office of Financial Secretary. The financial secretary shall assist the treasurer in the performance of the duties prescribed in Article III of the Chapter's Constitution; and shall keep an accurate record of revenues received and payments made and authorized by the Chapter from time to time. A status report shall be provided to the membership at each meeting of the Chapter.

2. The Weekend Committee is hereby established as a special committee ("Weekend Committee"). The Weekend Committee shall have the responsibility for planning the Chapter's Weekend and for completing such other tasks and undertakings specifically authorized by the Chapter.

3. The Chapter hereby establishes the position of Weekend Chairman. The Weekend Chairman is not an officer of the Chapter, but shall be elected to his position by the membership of the Chapter in the same manner as is permitted or prescribed for officers of the Chapter. The Weekend Chairman may be elected to his position as early as the first regular meeting of the Chapter following the hosting of a Weekend by the Chapter, provided in no event shall the election of the Weekend Chairman be delayed beyond eighteen (18) months after the Chapter has hosted its most recent Weekend.